

**Braeside Patient Participation Group (BPPG)**  
**Notes of meeting held at the Surgery, Braeside, Gorse Hill, Farningham, Kent DA4 OJU**  
**on Thursday 11<sup>th</sup> July 2013 at 6.00.p.m.**

**Present:-** Peter Allsop (PA) (Chairman), Maggie Burcham (MB), Linda Fitzsimmons, Ferne Haxby, Monica Lacy (ML), Peter Webber (PW)

**1. Apologies:** Alison Carr (AC)

**2. Notes of meeting 23/05/2013** agreed as a true record

**3. Matters arising:**

**(a)** 3(b) MB had circulated the Virtual Group and PA would respond to those responding. New patients would be encouraged to join perhaps needing some redesign of new registration procedure. Counter forms to continue.

**(b)** 3(c) the complaints report is available on the website

**4. Future PPG publicity:** the Flu clinics could be targeted again in October

**5. CQC visit and other Surgery items:** MB provided copies of the CQC leaflet. No visit yet but PA happy to be contacted on any visit. No other issues for MB

**6. Clinical Commissioning Group (CCG):**

**(a) CCG Chairs meeting:** had been adjourned because of lack of support. FH said may develop into local groups. Meeting now scheduled for 1<sup>st</sup> August. To be confirmed

**(b) CCG health Network meeting on 16<sup>th</sup> July:** PA will attend

**(c) Other local PPGs:** PA has not made contact yet

**7. Action:**

**(a)** Discussion on website. All to feed ideas for development

**(b)** Continue to look at ideas for targeting vulnerable patients. Ongoing

**(c)** Newsletter. A few thoughts were aired e.g. accidents, ticks, dementia via AC, Surgery updates. PA has permission from ROSPA to reproduce information from their website. PA to seek feedback from virtual group as 3(a). Let's do one and see how we get on

**8. Any other business:** LF volunteered to write notes or minutes of future meetings

**9. Date of next meeting:** Tuesday 10<sup>th</sup> September 2013 **6.00. p.m.** at the surgery in a consulting room.